



Technology Purchase Approval

Rationale

In an effort to be faithful stewards of the resources which God has provided to us, we ask all ministry leaders of Crossroads to get approval of any technology purchases, before they make the purchase. The reason is so that we are spending the church's dollars on technology which is: 1) Quality 2) Compatible with other technology in the church.

Technology

- Computers: laptops, desktops, monitors & hard drives
- TV's & VCR's & DVD's & CD's & iPod's
- Sound equipment: microphones, speakers, amps, etc.
- Lighting equipment & bulbs & components
- Telephone & intercom systems
- Software
- Repairs - major equipment repairs & upgrades

Technology to be purchased: _____

Brand/Model & Price: _____

Reason: _____

Ministry which will be paying for it: _____

Deadline for Decision: _____

Requested by: _____

Approved by Technology Team & large purchases over \$5,000 by the Treasurer:

Date _____ Name _____

Treasurer _____ Signed _____

Copy to Exec Pastor: This was Approved / Not Approved by Tech Team

Received by Exec Pastor: _____